

Library Memorial Library
Board of Trustees Meeting
December 18, 2019
Dearborn Redden Room
7:00 p.m.

- A. Call to Order:** The meeting was called to order at 7:03PM by Chair Bob Lamothe.
- B. Attendance:** In attendance were Director Amanda Reynolds Cooper; Assistant Director Stacy Mazur; Chair Bob Lamothe; Trustees Chris Hendry, Liz Keroack, and Deb Knowlton; Alternate Brian Abasciano; and Secretary Theresa Evans.
- C. Appointments:** Kirsten Lyons, also present were Amy Hansen and Kyler Ronner-Brand
- a) Complaints from public are addressed through the Director and should only come to the board if a policy change or legal issues arise.
 - b) Mrs. Kristin Lyons was concerned that her son has been suspended from the library.
 - c) The Board requested a clarification of what constituted the “suspension.”
 - d) Kristin shared that she was not directly told of the incidents that led to her fifth-grade son being removed from the Teen Room.
 - e) Rules of the teen room were listed on its wall from Sep-Nov and are contained within the library policy online.
 - f) There was a phone call between Amanda and Kristin and Kristin and Stacy that seemed to escalate matters to further penalization.
 - g) There was discussion to recommend that the Teen Room define the term “teen” to mean students in grades 6 through 12.
 - h) Given the ongoing conversation, Stacy has elected to remove the restriction on the Lyon’s son at this time. She will continue to enforce the rules from here on out. The Board does not have the authority to overturn Director’s decision.
- D. Officers’ Reports**
- a) Secretary: Minutes from 10/4/19 and 11/13/19. A motion was made by Chris and seconded by Deb to approve both sets of minutes. The motion passed, All in Favor.
 - b) Chairperson: No report.
 - c) Treasurer: The monthly report was reviewed and placed on file.
- E. Reports**
- a) Director: Amanda’s report and the monthly financials were received and discussed.
 - b) Monthly Spending: The report was reviewed.
 - c) Assistant Director: The report was reviewed.
 - d) Teen Services: The report was reviewed.
 - e) Public Services: The report was reviewed.

- f) Children's Services: The report was reviewed.
- g) Tech Services: The report was reviewed.

F. New Business

- a) Finance: Chris made a motion to approve the 2020 Encumbrance. It was seconded by Liz and approved, All in Favor
- b) Building
 - i) The 2020 Holiday Schedule was reviewed.
 - ii) There was extended conversation about the proposed Teen Room Access Policy and defining the targeted student population (e.g., school participants vs home schoolers). The policy will reserve the right of the Teen Librarian to use discretion in inviting students to participate in Teen Room activities.
- c) Other: The 2020 Trustee Meeting Schedule was reviewed.

G. Acceptance of Donations: Deb made motion to approve \$498.37 in donations. Chris seconded the motion and the motion was then approved, All in Favor.

H. Summary of Decisions Made

- a) The minutes for 10/4/19 and 11/13/19 were accepted.
- b) The 2020 encumbrance was approved.
- c) The acceptance of \$498.37 in donations was approved.

I. Next Meeting: Wednesday, January 15, 2019

J. Adjournment: A motion was made by Liz and seconded by Chris to adjourn at 9:10PM. The motion was approved, All in Favor.