

**Library Memorial Library
Board of Trustees Meeting
October 20, 2021
6:00 PM
Agenda**

A. Call to Order

B. Attendance

C. Officer's Report

- a) Secretary
- b) Chairperson
- c) Treasurer

D. Reports

- a) Director
- b) Monthly Spending
- c) Assistant Director / Teen Services
- d) Public Services
- e) Children's Services
- f) Technical Services

E. Old Business

- a) Staff
 - (i) Director's evaluation
Non-public session as needed per RSA 91-A:3, II a
- b) Finance - Town held Trust; suspend annual income distributions
- c) Policy – Library General Policies, Trustee duties throughout
- d) Building – COVID-19 Response; Opening meeting room
- e) Other - Recognizing the holiday Indigenous Peoples' Day 2022

F. New Business

- a) Staff
 - (i) Approval of hires; Jenne Demac and Carol Menard
 - (ii) Retirement gift for Darrell Eifert
 - (iii) Staff reorganization
 - (1) Promotion of three positions
 - (a) Non-public session as needed per RSA 91-A:3, II a
 - (2) Wages effective date 11/8/21
- b) Building – Collaborative Community Center survey mailing
- c) Other - Web site hosting, migration, and redesign proposals

G. Summary of Decisions Made

H. Next Meeting- November 17, 2021, 6pm

I. Adjournment