

**Library Memorial Library
Board of Trustees Meeting
November 18, 2020
7:00 PM
Agenda**

Electronic Meeting by teleconference

As Chairperson of the Lane Memorial Library Board of Trustees I have determined that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, that to properly ensure the safety of the public this body is authorized to meet electronically. Please note there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming we are utilizing a teleconference service for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public may join this electronic meeting by calling 1-646-876-9923 and using the meeting ID: 851 0557 0801 and the passcode: 808303. If anybody has a problem, please call 603-772-6606.

A. Call to Order

B. Attendance

C. Public Hearing to accept \$10,000 gifted by the Philip M. Wasylean Trust

D. Officer's Report

- a) Secretary - Approve minutes from 10/21/20
- b) Chairperson
- c) Treasurer

E. Reports

- a) Director
- b) Monthly Spending
- c) Assistant Director / Teen Services
- d) Public Services
- e) Children's Services
- f) Technical Services

F. Old Business

- a) Building: Coronavirus response
 - (i) Mask requirement
 - (ii) Library maximum occupancy
- b) Policy: Credit Card Policy
- c) Financial: Online access

G. New Business

- a) Building: Surplus shelving units

H. Summary of Decisions Made

I. Next Meeting- December 16, 2020

J. Adjournment