

**Library Memorial Library  
Board of Trustees Meeting  
October 16, 2019  
Dearborn Redden Room  
7:00 p.m.  
Agenda**

- A. Call to Order**
- B. Attendance**
- C. Officer's Report**
  - a) Secretary - Approve minutes from 9/18/19 and 10/4/19
  - b) Chairperson
  - c) Treasurer
    - i) Monthly report
    - ii) Appointment with J.P. Pontbriand
- D. Reports**
  - a) Director
  - b) Monthly Spending
  - c) Assistant Director
  - d) Teen Services
  - e) Public Services
  - f) Children's Services
  - g) Tech Services
- E. Old Business**
  - a) Personnel - Approval of retirement gift
  - b) Public Relations - Ransomware public notice
  - c) Building - Patron Ban
  - d) Policy - Pest Policy
- F. New Business**
  - a) Personnel - Staff letter
  - b) Public Relations – Pest public notice
  - c) Other - Director monthly meeting attendance 11/13 & 12/18
- G. Friends Report**
- H. Summary of Decisions Made**
- I. Next Meeting-** Wednesday November 13, 2019
- J. Adjournment**