

**Library Memorial Library  
Trustee Meeting  
December 18, 2013  
Dearborn Redden Room  
6:30 p.m.  
Agenda**

**A. Call to Order**

**B. Officer's Report**

- a) Secretary-approve public and non-public minutes
- b) Chairperson
- c) Treasurer-report

**C. Reports**

- a) Director
  - i) Financials
- b) Public Services
- c) Children's Services
- d) Teen Services
- e) Tech Services

**D. Old Business**

- a) Personnel
  - i) Veteran's Preference in Hiring
  - ii) Employee decision
- b) Finance-
  - i) New Trust Fund
- c) Building
  - i) Ceiling painting
  - ii) Custodial contract
  - iii) Copier – no report
  - iv) Weston Theater - tabled
  - v) Circulation Desk
- d) Other-
  - i) Long Term Goals – no report
  - ii) Patron Ban

**E. New Business**

- a) Personnel
  - i) Technical Services Librarian hire
  - ii) Organizational chart
- b) Finance
- c) Building
  - i) Roof flashing replacement
- d) Other-
  - i) Holiday Schedule 2014
  - ii) Annual Report

**F. Friends Report**

**G. Acceptance of Donations**

**H. Summary of Decisions Made**

**I. Next Meeting-** January 15 or 22, 2014

**J. Adjournment**