

**Library Memorial Library
Trustee Meeting
January 22, 2013
Dearborn Redden Room
6:30 p.m.
Agenda**

A. Call to Order

B. Officer's Report

- a) Secretary - approve minutes from 12/18/13
- b) Chairperson - correspondence
- c) Treasurer - December and January reports

C. Reports

- a) Director
 - i) Financials
- b) Public Services
- c) Children's Services
- d) Teen Services
- e) Tech Services

D. Old Business

- a) Personnel
- b) Finance-
 - i) New Trust Fund
- c) Building
 - i) Copier – no report
 - ii) Weston Theater upgrade
 - iii) Circulation Desk – no report
 - iv) Roof flashing replacement – no report
 - v) Fan Coil replacements – no report
- d) Other-
 - i) Long Term Goals – no report
 - ii) Vet preference in hiring – no report
 - iii) Disruptive patron ban procedures

E. New Business

- a) Personnel
 - i) Part-time staff insurance under the ACA
- b) Finance
 - i) Petty cash loss
- c) Building
 - i) Custodial Insurance
- d) Other-
 - i) Holiday Schedule 2014
 - ii) Annual Report - pending

F. Friends Report

G. Acceptance of Donations

H. Summary of Decisions Made

I. Next Meeting- February 18, 2014

J. Adjournment