

**Library Memorial Library  
Trustee Meeting  
November 19, 2014  
Dearborn Redden Room  
6:30 p.m.  
Agenda**

- A. Call to Order**
- B. Attendance**
- C. Officer's Report**
  - a) Secretary - approve 10/15 & 10/29 minutes
  - b) Chairperson
  - c) Treasurer
- D. Reports**
  - a) Director - Quarterly Performance Report
    - i) Financials
  - b) Public Services
  - c) Children's Services
  - d) Teen Services
  - e) Tech Services
- E. Old Business**
  - a) Personnel-
    - i) Chapter 12
      - (1) Holiday leave
      - (2) Sick leave
    - ii) Update on Karen Weinhold
  - b) Building
    - i) Circulation desk
    - ii) Warrant Article authorization
      - (1) Fan coils and thermostats
      - (2) Carpeting
    - iii) Photocopier
  - c) Other
    - i) Long Term Goals - pending
    - ii) Veteran preference in hiring – included in Personnel Policy
- F. New Business**
  - a) Personnel-
    - i) Director's annual evaluation
    - ii) Holiday gifts for staff
  - b) Finance-
  - c) Building
  - d) Other-
    - i) Holiday parade
- G. Friends Report**
- H. Acceptance of Donation**
- I. Summary of Decisions Made**
- J. Next Meeting-** December 17, 2014
- K. Adjournment**