

**Library Memorial Library
Trustee Meeting
March 16 2016
Dearborn Redden Room
6:30 p.m.
Agenda**

- A. Call to Order**
- B. Attendance**
- C. Officer's Report**
 - a) Secretary - approve minutes from 2/17/16
 - b) Chairperson
 - c) Treasurer- February report
- D. Reports**
 - a) Director
 - i) Financials
 - b) Public Services
 - c) Children's Services
 - d) Teen Services
 - e) Tech Services
- E. Old Business**
 - a) Personnel
 - i) 2016 Goals and Objectives
 - b) Finance
 - i) Wealth Management Firms – Tabled until April
 - ii) 2016 Encumbrance
 - iii) 2016 Budget
 - c) Building
 - d) Policy
 - e) Other
- F. New Business**
 - a) Personnel
 - i) Director's Annual Evaluation
 - ii) Technical Services Librarian / Cataloger employee search
 - iii) Children's Services Page
 - iv) Assistant Director position
 - v) Bill Teschek's retirement party
 - b) Finance
 - i) Update and renew Investment Policy
 - ii) Volunteer luncheon budget
 - c) Building
 - i) Spring Clean-up
 - d) Policy
 - i) Petition warrant article #47
 - e) Other
 - i) Election of Board officers
 - ii) Board Committee appointments
 - iii) Alternate Appointment recommendations
- G. Friends Report**
- H. Acceptance of Donations**
 - a) Circulation desk donations - \$57.00
 - b) Friends of the Library donation - \$150.00 for PS program
- I. Summary of Decisions Made**
- J. Next Meeting- 4/20/16**
- K. Adjournment**