

**Library Memorial Library  
Board of Trustees Meeting  
December 21, 2016  
Dearborn Redden Room  
7:00 p.m.  
Agenda**

- A. Call to Order
- B. Attendance
- C. Officer's Report
  - a) Secretary
    - i) Approve minutes from 11/15/16
  - b) Chairperson
  - c) Treasurer- November report
- D. Reports
  - a) Director
    - i) Financials
  - b) Assistant Director Report
  - c) Public Services
  - d) Children's Services
  - e) Teen Services
  - f) Tech Services
- E. Old Business
  - a) Personnel
    - i) Director 3<sup>rd</sup> quarter report
  - b) Finance
    - i) Wealth Management Firms
    - ii) 2017 Warrant Article
  - c) Building
  - d) Policy
    - i) Gaming Collection Development Policy
  - e) Other
- F. New Business
  - a) Personnel
    - i) FMLA request
  - b) Finance
    - i) 2016 Encumbrance
  - c) Building
  - d) Policy
  - e) Other
    - i) Staff Holiday gifts
- G. Friends Report
- H. Acceptance of Donations
  - Circulation desk donations \$143.00
- I. Summary of Decisions Made
- J. Next Meeting- 1/18/17
- K. Adjournment