

**Library Trustee Meeting
February 19, 2013
Dearborn Redden Room
6:30 p.m.**

The meeting was called to order at 6:37 p.m. by Linda Sadler (Chair). In attendance were Richard Laskey (Vice Chair), Bob Lamothe (Secretary), Mark Hughes (Trustee), Mary Lou Heran (Treasurer), Diane Crow (Alternate) and Library Director Amanda Reynolds Cooper.

A. Officer's Report

- a) Minutes accepted on a motion by Mary Lou and seconded by Richard. AIF. Motion carried
- b) Chairperson – NH House Bill 436 scheduled for a full house vote on 2/20 and is expected to be defeated
- c) Treasurer - placed on file

B. Reports

- a) Director – Delivered verbally:
 - Building - Snow closing 2/8 for a half day and 2/9 all day. 2/16 had power outage and closed early. Power outages are damaging parts on heat and cooling controls. Amanda will investigate upgrading control system. 2nd quote for ceiling painting has come in, which is considerably less.
 - Financials – 2012 bills and ledgers went for audit and were returned.
- b) Staff – Staff meetings held. Full Saturday hours for this Summer was explained. The professional photographs of the staff for the new website was also explained.
- c) Adult Services – Placed on file
- d) Children's Services – Placed on file
- e) Reference Services – Placed on file
- f) Tech Services – Placed on file

C. Old Business

- a) Personnel-
 - i) Employee hearing screening - no report
- b) Finance
- c) Building
 - i) Walkway - scheduled for the spring
 - ii) Shelves - pending
 - iii) Self-checkout - pending
 - iv) Ceiling painting - pending
 - v) Custodian Contract – plan for 2014
- d) Other

D. New Business

- a) Personnel-
 - i) Staff evaluations in process
- b) Finance
- c) Building
- d) Other

E. Friends Report –February 13, 2013

Due to the blizzard, the Valentine Tea was postponed until March 9th. A monthly audit was conducted. The directors and officers are now insured and the treasurer is now bonded as well The first check from Ocean Gaming was received. There will be a newsletter in March.

F. Acceptance of Donations - none

G. Summary of Decisions Made - none

H. Next Meeting–Tuesday March 19, 2013

I. Adjournment–7:10p.m Mark moved, Richard seconded, AIF motion carried