

**Library Trustee Meeting  
June 18, 2013  
Dearborn Redden Room  
6:30 p.m.  
Agenda**

**The meeting was called to order at 6:35 p.m. by Linda Sadlock (Chair), In attendance were Richard Laskey (Vice Chair), Bob Lamothe (Secretary), Mary Lou Heran (Treasurer), Diane Crow (Alternate) voting for absent Co-Treasurer Mark Hughes and Library Director Amanda Reynolds Cooper.**

**A. Call to Order**

Minutes from 5/21 and 5/25 approved on a motion by Mary Lou. Richard seconded AIF motion carried.

**B. Officer's Report**

- a) Secretary
- b) Chairperson
- c) Treasurer – No report this month due to Mark's absence.

**C. Reports - placed on file**

- a) Director
  - i) Financials
- b) Adult Services
- c) Children's Services
- d) Reference Services
- e) Tech Services

**D. Old Business**

- a) Personnel - Director's Quarterly Report - Distributed
- b) Finance
- c) Building
- d) Other-
  - i) Long Term Goals – June 30<sup>th</sup>

**E. New Business**

- a) Personnel
  - i) Public Service Assistant New Hire – Lisa Beaudry ratification Richard moved Diane seconded, AIF
- b) Finance-
  - i) CIP: We will move forward with initial plans to ask for the courthouse lot for a library addition. This will be noted in the CIP. Their next meeting is 9/9/13 but we will draft and sent a letter before that date.
  - ii) 2014 Budget – To be developed in July. Extra meeting will be held.
- c) Building
  - i) Library Addition: Amanda will write a letter to the BOS, Planning Board, and CIP Committee regarding a possible library extension across the street.
  - ii) Hours during 375<sup>th</sup> Weekend – To be discussed at July meeting. Will we maintain normal operating hours on Saturday August 10<sup>th</sup> or be closed some or all of the day in deference to the celebration weekend.
- d) Other
  - i) Adult Summer Reading Program  
Theme is Ground Breaking Reads. Darrell would like to shift the incentive for the adult program from one raffled item for an individual person to continuous support for a charity. Five hundred dollars from the trustee account was approved for this program to fund a donation to CLIF on a motion by Mary Lou. Richard seconded motion. AIF motion carried.
  - ii) New CD racks to be installed and seating area to re rearranged.

**F. Friends Report- June 13, 2013**

-We had a very successful book sale. Between book sales, memberships and the raffle, we made a little over \$3,200.00.  
-We authorized the purchase of a compact camera for the library. Darrell has been using his own personal one.  
-We approved two requests for programs for the Adult Summer Reading Program. One is for a multi-media presentation called "It's Not about the Hike". The other is for "The Granite Kiss". The author will talk about New England stone walls and will be signing copies of his book. We were asked to pay for half of each of these.

-We are in the process of finding out the details of the 375th Anniversary Celebration. Amanda has a meeting on Tuesday (18th) with the person in charge.

-The Friends have approximately 250 paid members.

-Our upcoming events

August 9th-11th: Hampton's 375th Anniversary Celebration

November 20th-23rd: Fall Book Sale

Ocean Gaming Benefit Dates: July 10th, August 12th, September 17th, October 18th and November 16th.

- G. Acceptance of Donations** - \$144 upstairs and down, camera and two programs from the Friends. Mary Lou moved, Diane seconded, AIF motion carried.
- H. Summary of Decisions Made** – Ratified new hire, approved \$500 for adult summer reading program, and accepted donations.
- I. Next Meeting** - Tuesday July 16, 2013
- J. Adjournment** – 8:00p.m. Diane moved Bob seconded, AIF motion carried.