

**Library Memorial Library  
Trustee Meeting  
August 27, 2013  
New Hampshire Room  
6:34 p.m.  
Minutes**

**A. Call to Order**

The meeting was called to order at 6:34p.m. by Chair Linda Sadlock. In attendance were Secretary Bob Lamothe, Trustees Mary Lou Heran, Diane Crow and Library Director Amanda Reynolds Cooper. Treasurer Mark Hughes was absent.

**B. Officer's Report**

- a) Secretary-July 16, 2013 and July 30, 2013- Minutes accepted on a motion by Mary Lou. Diane seconded AIF. Motion carried.
- b) Chairperson-Bob elected vice chair on a motion by Diane which was seconded by Mary Lou. AIF. Motion carried.
- c) Treasurer-no report

**C. Reports-placed on file**

- a) Director
  - i) Financials
- b) Public Services
- c) Children's Services
- d) Teen Services
- e) Tech Services

**D. Old Business**

- a) Personnel
- b) Finance
  - i) 2014 Budget-cleaning and maintenance decision tabled until additional information received
- c) Building
  - i) Nine hundred dollars approved for circulation desk modifications following a motion by Mary Lou. Seconded by Bob. AIF. Motion carried.
  - ii) Plan for addition –CIP information will be submitted by September 9<sup>th</sup>.
- d) Other-
  - i) Long Term Goals-reviewed and discussed. Another draft will be prepared.

**E. New Business**

- a) Personnel
- b) Finance
- c) Building
- d) Other

**F. Friends Report-August 8th**

- The Friends are still looking for 2 new board members for 2013-2014.
  - The 375th Anniversary Celebration was a fun time. The library had a tent that was staffed with 2 employees and a Friends board member in 2 hour shifts.
  - Diane Keyes is looking into getting us 10 days at the Poker Room in Seabrook for 2014.
  - Our Annual Meeting is on September 24th. We discussed possible entertainment.
  - We are undecided if we are having an event at Ocean Gaming on October 18th.
- Our upcoming events
- Annual Meeting, Tuesday, September 24th at 6:30pm
  - November 20th-23rd: Fall Book Sale
  - Ocean Gaming Benefit Dates: September 17th, October 18th and November 16th.

**G. Acceptance of Donations**

\$140 Diane moved Mary Lou seconded AIF motion carried.

**H. Summary of Decisions Made**

- a) Bob voted to Vice Chair
- b) Approve \$900 for modifications for circulation desk.
- c) Accept donations

**I. Next Meeting- September 17, 2013**

**J. Adjournment.** 7:40PM Bob moved Mary Lou seconded AIF. Motion carried.