

**Library Memorial Library
Trustee Meeting
September 24, 2013
Dearborn Redden Room
6:45 p.m.
Minutes**

A. Call to Order - The meeting was called to order at 6:45p.m.by Linda Sadlock (Chair), In attendance were Bob Lamothe (Secretary, Vice Chair), Mary Lou Heran (Trustee), Diane Crow (Trustee), Mark Hughes (Treasurer) and Library Director Amanda Reynolds Cooper

a) Introduce prospective alternates and Trustee candidates. No candidates in attendance.

B. Officer's Report

- a) Secretary-minutes from last month accepted on a motion by Diane, which was seconded by Mary Lou. AIF. Motion carried
- b) Chairperson-Director's evaluation form will be emailed and needs to be returned before our next meeting
- c) Treasurer – Some question as to the accuracy of the Citizen's Bank information. Will be double checked and reviewed at the next meeting.

C. Reports - placed on file. Missing reports will be submitted next month

- a) Director
 - i) Financials
- b) Public Services - Circulation desk report no included
- c) Children's Services
- d) Teen Services - not included
- e) Tech Services- A separate report for Children's Room self-checkout desk requested

D. Old Business

- a) Personnel
 - i) Director's quarterly report submitted
- b) Finance
 - i) 2014 Budget to be reviewed by Budget Committee on November 5th
- c) Building
 - i) Plan for addition-request submitted to CIP 9/9/13
 - ii) Long Summer Saturdays – not reviewed
- d) Other-
 - i) Long Term Goals – no report

E. New Business

- a) Personnel
 - i) New hire Children's Room – On a recommendation by Amanda, Mary Lou moved to promote Nicole Cico to a permanent part time employee. Diane seconded. AIF motion carried.
- b) Finance
- c) Building

d) Other

- i) Ban a patron - Entered nonpublic session at 7:18 pursuant to RSA 91-A3, II (c) on a motion by Bob. Mark Seconded AIF. Motion carried. Returned to public session at 7:35. Minutes sealed for two years on a motion by Mary Lou. Seconded by Mark. AIF motion carried.

F. Friends Report-September 11, 2013

We currently have 215 paid members.

At this moment, our board is OK with officers and directors. We have moved people around to make sure everything gets done. We are still keeping our eyes and ears open for a VP and a possible director.

Diane Keyes is still working on getting us 10 days at the Poker Room in Seabrook for 2014.

The Friends approved a request from Darrell Eifert for \$150.00 toward artist Kate Hanlon's \$400.00 fee for teaching a workshop on September 28th, 9:30am – 1:00pm. She is currently exhibiting her works in the Lane Room.

We also approved a request for \$470.00 for a year of service for an online scheduling program that people can use to reserve the Museum Passes. It can also be used for scheduling events, booking rooms, etc...

Our Annual Meeting is on September 24th.

We decided to not have an event at Ocean Gaming on October 18th.

Our upcoming events

-Annual Meeting, Tuesday, September 24th at 6:30pm

-November 20th-23rd: Fall Book Sale

-Ocean Gaming Benefit Dates: September 17th, October 18th and November 16th.

G. Acceptance of Donations \$470 for software and \$150 for a workshop from the Friends of the Lane Memorial Library on a motion by Mark. Diane seconded. AIF. Motion carried.

H. Summary of Decisions Made – Promoted employee, accepted donations, patron banned

I. Next Meeting- October 15, 2013

J. Adjournment -7:45 Mark Moved. Mary Lou seconded, AIF motion carried.