

**Lane Memorial Library Trustees Meeting Minutes**  
**April 22, 2015**  
**Dearborn Redden Room**  
**6:30PM**

**A. Call to Order:** The meeting was called to order at 6:41PM by Chair, Bob Lamothe.

**B. Attendance:** Secretary Deb Knowlton, Alternate Chris Hendry, voting for Diane Crow, Chair Bob Lamothe, Vice Chair Dick Desroseirs, Linda Sadlock and Director Amanda Reynolds Cooper. Treasurer, Diane Crow was absent.

**C. Officer's Reports**

- a) Secretary - A motion was made by Linda and seconded by Chris to approve the minutes of the March monthly meeting. Motion passed, minutes will be placed on file.
- b) Chairperson: No report.
- c) Treasurer: We discussed highlights of report. Report received and place on file.

**D. Reports**

- a) The Director's Report: Amanda shared that SAU90 is going forward with facilities planning for Hampton Academy. Their first meeting is May 13.
- b-e) Services Reports: The Public Services, Children's Services, Teen Services and Tech Services Reports were reviewed and placed on file, with clarification that all ILL transactions going forward will be included in the reference question monthly tally.

**E. Old Business**

- a) **Personnel:** Two substitute staff members have been internally promoted to fill Nicole Cico's vacancy, Kathy Faulkingham and Chris Singleton
- b) **Finance:** Amanda reminded us that the Lovett donation is in the Trustees' account at Citizen's Bank. The Town's Assistant Bookkeeper for the Trustees of the Trust Funds asked if the trustees want to invest this donation in one of the four trust accounts. We do not, we will ask Treasurer to investigate best options for interest earnings.
- c) **Building:** The original estimate Amanda offered us on the cost of the teen wall was predicated on it being installed at the time the offices were installed. The new stand-alone quote requires an additional \$1,307 but falls within budget. A motion was made by Dick and seconded by Chris to go forward with installing the teen wall and shelving. Motion carried, AIF.
- d) **Other:** The Terrorism Insurance Act was renewed by Congress. Our Terrorism insurance has been paid.

**F. New Business:**

- a) **Personnel:** No report.
- b) **Finance:** No report.
- c) **Building:**
  - i) The closing date for carpeting bids is Friday, the 24th at 2PM. A quorum of trustees will meet at 2:30 to review bids and vote the choice of carpet installer.
  - ii) Parking area garden discussed. We will expend remaining donation from Wheelabrator for one row of paving stones. The trustees will consult about plants for that vacant garden space behind pavers.
- d) **Other:** No report.

**G. Friends Report:** The Friends met on April 8. They have submitted new poker dates for 2015, sent an Edible arrangement for Library week; are planning a second Flat Bread pizza fundraiser for June 9; ordered new items for the Book sale; received from Amanda a detailed spending request for the summer reading program.

**H. Acceptance of Donations:** Motion made by Linda and seconded by Dick to accept \$172 in donations from the Circulation desk and \$350 additional donations in memory of Edith U. "Dede" Smith. Motion passed AIF.

**I. Summary of Decisions:** Motions were made to accept the minutes, to fund the additional expense for the teen wall and to accept March circulation desk donations and additional Dede Smith donations.

**J. Next meeting: May 20, 2015.**

**F. Adjournment** A motion was made by Linda and seconded by Dick to adjourn. Adjournment called at 7:40PM.