

Lane Memorial Library
Trustee Meeting Minutes
May 20, 2015
Dorothy Little Room
6:30PM

A. Call to Order: The meeting was called to order at 6:40 PM in the Dorothy Little Room by Vice Chair, Dick Desrosiers. The Dearborn Redden Room was unavailable due to the re-carpeting project.

B. Attendance: In attendance were Diane Crow, Deb Knowlton, Linda Sadlock, Chris Hendry (voting for Bob Lamothe), Dick Desrosiers and Amanda Reynolds Cooper. Bob Lamothe was absent.

C. Officer's Report

a) Secretary's minutes: A motion was made by Linda and seconded by Diane to approve the minutes of the April 22nd and 24th meetings. Motion passed, AIF.

b) The Vice Chair had no correspondence.

c) Treasurer's Report: The report was reviewed and placed on file. Diane will research interest bearing investment options for the Lovett bequest.

D. Reports:

a) Director: Amanda highlighted the Operating Budget and indicated that the pavers for the parking area garden will be installed soon.

b) Public services, Teen services, Children's Services and Tech Services Reports: Trustees reviewed and appreciated all reports. Reports were received and placed on file.

E. Old Business

a) Personnel: Long term subs Sharon and Chris have been scheduled for permanent, regular hours.

b) Finance: No report

c) Building:

i) The broken park bench was removed by DPW and that space is on the list to receive a replacement.

ii) The carpet layers are on track with installation of the new carpet.

d) Other: No report

F. New Business:

a) Personnel: No report

b) Finance: The 2016 budget request was received. Our budget should be delivered to the Town Manager by Aug 7.

c) Building: Amanda is watching the water that has seeped into the side wall. No significant damage so far. No date has been set for the teen wall installation

d) Other: No report

G. Friends Report: The Friends wanted more information on the Summer Reading Program so Darrell met with them and as a consequence, they approved the funding. A motion was made by Linda and seconded by Deb to accept the sum of \$5,000 from the Friends for the Summer Reading Program. Motion passed. AIF.

H. Acceptance of Donations: A motion was made by Linda and seconded by Chris to accept \$32 in donations. Motion passed. AIF

I. Summary of Decisions: The trustees at this meeting: accepted the Friend's donation, accepted the circulation desk donations and approved the past month's minutes.

J. Next meeting: June 17th, 2015, 6:30PM

K. Adjournment: A motion was made by Chris and seconded by Diane to adjourn the meeting at 7:25PM.