

**Library Memorial Library
Trustee Meeting
September 23, 2015
Dearborn Redden Room
6:30 p.m.
Minutes**

- A. Call to Order-**The meeting was called to order by Chair Bob Lamothe @ 6:39 p.m.
- B. Attendance-** In attendance was Vice Chair Dick Desrosiers, Treasurer Diane Crow, Director Amanda Reynolds Cooper, Trustee Linda Sadlock, acting Secretary, Alternate Trustee Chris Hendry voting for absent Secretary Deb Knowlton, and guest JP Pontbriand
- C. Officer's Report**
- a) Secretary- The minutes of 8-19-15 were motioned for approved by Diane and Chis. AIF
 - b) Chairperson- none
 - c) Treasurer- placed on file
- D. Reports-** placed on file
- a) Director
 - i) Financial reports- One entry in Technical Services under leasing is incorrect and will be corrected
 - b) Department Reports
 - i) Adult Services
 - ii) Children's Services
 - iii) Reference Services
 - iv) Tech Services
- E. Old Business**
- a) Personnel- none
 - b) Finance
 - i) 2016 budget request
 - c) Building
 - i) HVAC Bid- Information regarding the units in the Children's Room was distributed and will be reviewed
 - d) Other- none
- F. New Business**
- a) Personnel-
 - i) Employee dismissal – Chris motioned and Dick seconded to go into nonpublic session at 7:30p.m. per RSA 91 – A:3, II (A). Chris in favor. Dick in favor. Bob in favor. Linda in favor. Diane in favor. Other people present during the nonpublic session, Amanda. Motion to seal the minutes of the nonpublic session until September 2025 because it was determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this board made by Chris, seconded by Dick. Chris in favor. Dick in favor. Bob in favor. Linda in favor. Diane in favor. Motion to leave nonpublic session and return to public session by Chris, seconded by Dick. AIF. Public session reconvened at 7:50 p.m.
 - ii) FMLA-Leave Request- As of January 1st a full time employee who is not replace by a sub is entitled to paid FMLA leave for serious medical conditions which must include:

- hospitalization, follow-up and prescription medication. On a motion by Dick and seconded by Chris, Amanda was granted leave from 9/24 to 9/30. AIF
- b) Finance-
 - i) JP Pontbriand, CFA A representative from Salem Five Financial spoke about our Vanguard account. He discussed some investment strategies. His usual fee is 1 ½%. However as a community service, he would charge ½ of 1%. Dick will contact additional firms.
 - c) Building- none
 - d) Other
 - i) Board Committee appointments- The Personnel Committee will consist of Bob and Dick

G. Friends Report- Their annual meeting was last night. There is no report

H. Acceptance of Donations-\$135.00 was accepted on a motion by Diane. It was seconded by Chris. AIF

I. Summary of Decisions Made- Employee dismissal letter signed, FMLA leave granted, donations accepted

J. Next Meeting-Wednesday October 21, 2015

K. Adjournment-At 8:27 p.m. by Diane and Chris. AIF

Respectfully submitted by acting Secretary, Linda Sadlock