

**Lane Memorial Library
Trustees Meeting Minutes
September 21, 2016
7:00 PM**

A. **Call to Order:** The meeting was called to order at 7:32 PM by Chair Bob Lamothe.

B. **Attendance:** Chair, Bob Lamothe; Vice Chair, Dick Desrosiers; Trustee, Chris Hendry; Alternate, Liz Keroack voting for absent Diane Crow; Director, Amanda Reynolds Cooper; Assistant Director, Stacy Mazur

C. **Officer's Reports**

1. The Secretary's report: **ACTION:** Chris Hendry moved to accept the report and Liz Keroack seconded the motion. Bob Lamothe, Chris Hendry and Liz Keroack voted to accept the minutes as read. Dick Desrosiers abstained because he had not been present at the meeting.
2. Communication: The Chair reported on his communication with Stephen Buckley of the NH Municipal Association about FLSA and advice regarding non-public sessions.

D. **Reports:** Reports from the Director, Public Services, Children's Services, Teen Services and Tech Services were read and acknowledged.

E. **Old Business**

1. At 6:30 PM the Board had met with Liz Bailey of Sheehan Phinney in non meeting regarding FLSA compliance.
2. **ACTION:** At 8:02 PM Liz Keroack made a motion to go into non-public session for the purposes of discussing FLSA compliance. The motion was seconded by Dick Desrosiers. Bob Lamothe, Liz Keroack, Chris Hendry and Dick Desrosiers voted in favor. **ACTION:** At 8:35 PM Dick Desrosiers made the motion to leave the non-public session. Chris Hendry

seconded the motion. Bob Lamothe, Dick Desrosiers, Chris Hendry and Liz Keroack voted to approve the motion.

F. New Business

1. Personnel: The Director recommended that the Board hire Page O'Neil as the new children's services page. **ACTION:** Chris Hendry made the motion to approve Page O'Neil for the position of children's services page, Liz Keroack seconded the motion and Chris Hendry, Bob Lamothe and Liz Keroack voted in favor. (Dick Desrosiers had to leave prior to the vote.)
2. Meeting Room Policy: Amanda noted that the meeting use policy has been redrafted. She passed out the draft and explained the proposed changes, asking the Board to consider them for discussion at the next meeting.
3. Proposed Changes to Board of Trustee By-laws: Bob Lamothe recommended changes in the by-laws regarding when the Board should be required to go into non-public session. **ACTION:** Chris Hendry moved to approve the proposed changes, Liz Keroack seconded the motion. Bob Lamothe, Chris Hendry and Liz Keroack voted to approve the changes.

G. Acceptance of Donations ACTION: Liz Keroack made the motion to accept \$203.00 of circulation desk donations, Chris Hendry seconded the motion and Bob Lamothe, Chris Hendry and Liz Keroack voted to accept the donation.

H. Adjournment: Chris Hendry made a motion to adjourn the meeting at 8:55 PM. Liz Keroack seconded the motion. All were in favor and the motion carried.

Nonpublic Session Minutes
Lane Memorial Library Public Library Trustees

Date: August 21, 2016

Names of Members Present: Chair, Bob Lamothe
Vice Chair, Dick Desrosiers
Trustee, Chris Hendry
Alternate, Liz Keroack

Motion to enter Nonpublic Session made by Liz Keroack, seconded by Chris Hendry.

Specific Statutory Reason cited as foundation for the nonpublic session:

RSA 91-A:3, II (a) *The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, **unless** the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.*

Roll Call vote to enter nonpublic session: Bob Lamothe Y
Dick Desrosiers Y
Chris Hendry Y
Liz Keroack Y

Entered nonpublic session at 8:02 p.m.

Other persons present during nonpublic session: Director, Amanda Reynolds Cooper and Assistant Director Stacy Mazur

Description of matters discussed and final decisions made:

Director Amanda Reynolds Cooper made a proposal to raise one employee's salary to address FLSA issues and, at the same time, provide pay more in line with NH Median Salaries as reported by the Library Journal.
Bob handed out additional salary information gleaned from salarygenius.com for consideration. Amanda and Stacy stepped out for five minutes of Board deliberation and then returned. No action was taken on the proposal.

Roll Call vote to enter nonpublic session: Bob Lamothe Y
Dick Desrosiers Y
Chris Hendry Y
Liz Keroack Y

Motion: PASSED

Motion to leave nonpublic session and return to public session by Dick Desrosiers, seconded by Chris Hendry.

Motion: PASSED

Public session reconvened at 8:35 p.m.

These minutes recorded by: Liz Keroack