

**Lane Memorial Library  
Trustee Meeting Minutes  
November 15, 2016  
Dearborn Redden Room  
7:00PM**

- A. Call to Order:** The meeting was called to order at 7:05 PM.
- B. Attendance:** In attendance were, Chris Hendry, Trustee, Bob Lamothe, Chair; Liz Kerouac, Alternate Trustee; Stacy Mazur, Asst. Director; Amanda Cooper, Library Director
- C. Officer's Reports:**
- a) Secretary: A motion was made by Chris and seconded by Bob to approve the minutes of the October 26 meeting. Bob and Chris voted yea, Liz abstained.
  - b) Chair: No report.
  - c) Treasurer: Those assembled reviewed the report, and placed it on file.
- D. Reports:**
- a) Director: Report on file.
  - b) Public Services, Teen Services, Children's Services and Tech Services Reports: Trustees reviewed and appreciated all reports.
- E. Old Business:**
- a) Personnel:
  - b) Finance: (i) Wealth Management Firms: Tabled. Amanda is waiting for one more quote before proceeding with Warrant Article.
  - c) Building:
  - d) Policy: Trustees reviewed an updated version of the Meeting Room Use Policy, with the goal of adopting the revisions so as to allow the Policy to take effect in 1/1/17. Chris moved the changes be approved, Liz seconded, AIF motion carried.
  - e) Other:
- F. New Business:**
- a) Personnel: Jennifer, the new cataloguer will be on medical leave for a short time and will return on reduced duty for an unspecified time. Amanda was to provide her quarterly report but it wasn't yet complete and was tabled until December.
  - b) Finance:
  - c) Building:
  - d) Policy: Stacy notified the board she is working on a Gaming Collection Development Policy which will be used to determine how the gaming collection will be added to. Currently games must be Teen rated or lower which Stacy finds insufficient for providing good games. Details will be presented at a future meeting.
  - e) Other: Stacy reviewed her progress on the strategic planning.
- G. Friends of the Library Report:** No Friends report received for November.

- H. **Acceptance of Donations:** Liz moved and Chris seconded a motion to accept \$150 in donations from the Circulation desk. Motion passed. AIF.
- I. **Summary of Decisions:** The trustees at this meeting: Moved to accept the minutes, approved changes in the meeting room policy and accepted donations of \$150.
- J. **Next meeting:** December 21, 2016 7:00PM
- K. **Adjournment:** A motion was made by Chris and seconded by Liz to adjourn the meeting at 7:55 PM.