

**Lane Memorial Library
Trustees Meeting Minutes
September 26, 2018
Dearborn Redden Room
7:00PM**

A. Call to Order: The meeting was called to order at 7:11PM by Trustee Chris Hendry.

B. Attendance: Director Amanda Reynolds Cooper, Chris Hendry, Trustee, Jay Athuluri, Treasurer, Diane Crow, Alternate voting for Liz Keroack, and Secretary Deb Knowlton. Chair, Bob Lamothe arrived at 7:25PM.

C. Officer's Reports:

a) **Secretary:** A motion was made by Chris and seconded by Jay to approve the minutes of the August meeting. Motion passed, AIF.

b) **Chairperson:** No report

c) **Treasurer:** Still having some authorization difficulties, Monthly report was able to be reviewed and placed on file.

D. Reports:

a) **The Director's Report:** Amanda's report and monthly financials were received and discussed.

b) **The Public Services, Children's Services, and Tech Services** were reviewed. Stacy was away and therefore no Teen Services or Asst. Director Reports were available.

E. Old Business:

Children's Room Windows: Amanda gave an update of their good progress. Steel and masonry work are nearly completed.

F. New Business:

a) **Personnel:**

i) **New part-time hires:** Megan Pike and Anni Lewis were recommended by the Personnel Committee as new Pages. Chris moved and Diane seconded a motion to accept them as the new Page hires. Motion passed, AIF.

ii) **Health Insurance Waiver Payment:** Employees not covered by the Town health insurance plan are eligible for an annual payment. This has not been a usual practice for the library. The board asked Amanda to ask 2 questions of the Town before we take a vote on whether to enact such a payment for Library employees. Tabled any motion until further information has been gathered.

b) **Buildings and Grounds:**

i) **Pothole Letter:** The Board invited Liz to draft a letter to the Board of Selectmen asking for their attention to the filling-in of the pothole at the eastern side of Academy Ave, near the turn for Winnacunnet Rd. Liz will bring a draft to the next meeting.

ii) **After Hours:** Amanda also asked for Board approval for the library to remain open after hours on 10/5 and 10/19 for gaming and computer and table talk

games. Deb moved and Diane seconded a motion to extend the library open hours on both occasions. Motion passed, AIF.

c) **Other:** November meeting date: Chris moved and Diane seconded a motion to set the November meeting on the 14th. Motion passed, AIF

G. Summary of Decisions: Motions were made to accept the minutes, to employ Megan Pike and Anni Lewis as the new part-time Page hires; to allow the Library to stay open on 10/5 and 10/19, and to set the November Board meeting date.

H. Next Meeting: Wednesday, October 17, 2018, at 7PM

I. Adjournment: A motion was made by Chris and seconded by Diane to adjourn at 8:02PM.