

**Lane Memorial Library  
Trustees Meeting Minutes  
January 16, 2019  
Dearborn Redden Room  
7:00PM**

**A. Call to Order:** The meeting was called to order at 7:03PM.

**B. Attendance:** Director Amanda Reynolds Cooper, Chair Bob Lamothe, Trustee Chris Hendry, Treasurer Jay Aluthuri, Alternates Brian Abasciano voting for absent Liz Keroack, Sheila Ewell, and Secretary Deb Knowlton

**C. Officer's Reports**

- a) **Secretary:** A motion was made by Chris and seconded by Brian to approve the minutes of the December 18 meeting. Motion passed, AIF.
- b) **Chairperson:** No report
- c) **Treasurer:** Reviewed and placed on file.

**D. Reports**

- a) **The Director's Report:** Amanda's report and monthly financials were received and discussed.
- b) The Public Services, Children's Services, and Tech Services were reviewed. Teen Services and Asst. Director Reports were also reviewed.

**E. Old Business**

- a) **Policy:** Amanda presented 6 updates to the General Library Policies handbook for our edit and review. We will vote at the February meeting.
- Finance:** Chris moved and Deb seconded a motion to encumber the remaining 2018 funds with a plan for use in 2019. Motion passed, AIF
- c) **Other:** Amanda reminded us of the filing period for those who may want to refile for another term on the Board. Filing period is 1/23/19-2/1/19. Chris will file for another term.

**F. New Business:**

- a) Chris moved and Brian seconded a motion to approve the transfer of July-December donations in the amount of \$1,341 from the Trustees to the Non-Appropriated accounts. Motion passed, AIF.

**G. Friends of the Library Report:** The Friends approved: The request for \$4,950 to cover the cost of updating the stairwell mural; Offering Pay Pal as a means to join and donate to the Friends; Moving their CD to Service Credit Union upon final vote of amount/duration of CD

**H. Acceptance of Donations:** Brian moved and Chris seconded a motion to accept \$201 in donations from both desks and \$4,950 from the Friends. Motion passed, AIF.

**I. Summary of Decisions:** The Board of Trustees voted to accept the minutes of the December meeting; to encumber remaining 2018 funds; to transfer the July-December donations and to accept the December desk donations and Friend's donation.

**J. Next meeting:** The next meeting will be February 20, 2019 at 7PM. (JP will be invited.)

**K. Adjournment:** Chris moved and Deb seconded a motion to adjourn at 8:10PM.