

**Library Memorial Library
Board of Trustees Meeting
August 6, 2019
Dearborn Redden Room
7:00 p.m.
Agenda**

- A. Call to Order** the meeting was called to order at 7:04pm
- B. Attendance** Amanda Reynolds Cooper, Chair Bob Lamothe, Trustees Chris Hendry, Liz Keroack, Deb Knowlton; Alternates Sheila Ewell voting for Jay Athuluri and Secretary Theresa Evans
- C. Old Business**
- a) **Financial** - 2020 Budget request
Town Manager, Fred Welsh, indicated that the library budget should not be made in a separate warrant article except the proposed new phone system warrant article, which is a one-time expense. Discussion of significant increase in request for sick leave ensued although clarification that the uses for this line in the budget covers more than just sick time. The so-called “operating budget” with library day-to-day expenses are requested to go up in the following areas: HVAC contract, insurance, gas bill budgeted program, library software, payment into NH State downloadable service, and cleaning contract. Snow line and Repair line will remain below needed amount for 2020 request. Bob made a motion to accept budget as presented by Amanda. It was seconded by Liz seconded. All in favor.
- D. New Business**
- a) **Building** – evening hours for event Fri August 23, 2019 6-8pm for Harry Potter Trivia. Motion made by Chris, Deb seconded, all in favor.
- E. Summary of Decisions Made** Accepted Budget as put forward by Amanda as well as extending evening hours on Friday August 23rd, 2019.
- F. Next Meeting-** Wednesday September 18, 2019
- G. Adjournment** motion made by Chris and seconded by Deb at 7:32pm