

**Lane Memorial Library  
Board of Trustees Meeting  
December 15, 2021  
6:00 PM  
Agenda**

**A. Call to Order**

**B. Attendance**

**C. Officer's Report**

- a) Secretary
- b) Chairperson
- c) Treasurer

**D. Reports**

- a) Director
- b) Monthly Spending
- c) Patron Services
- d) Bibliographic Services
- e) Systems

**E. New Business**

- a) Financial – 2022 Encumbrance
- b) Policy – Review of Collection Development Policy
- c) Other –
  - i) Board meeting schedule 2022
  - ii) Library holiday schedule 2022

**F. Summary of Decisions Made**

**G. Next Meeting-** January 19 2022, 6pm

**H. Adjournment**